



University Congregational Church United Church of Christ Policy on Beer and Wine Use on Church Property

In the interests of promoting the appropriate use of beer and wine, University Congregational Church United Church of Christ (UCC) has approved the following policy to govern the safe use of beer and wine in connection with functions held in church facilities. It is anticipated that the use of beer and wine beverages in church facilities will only be incidental to, and not a focus of, the event where provided, and the consumption will be modest.

The policy is provided to serve the following purposes:

1. Promote social responsibility in the incidental use of beer and wine;
2. To ensure compliance with all applicable laws and regulations;
3. To ensure that UCC is adequately protected under existing liability insurance policies.

UCC allows limited use of beer and wine at church-sponsored events on its premises. With its use comes the expectation that all participants will conduct themselves in ways that adhere to all laws concerning alcohol consumption as well as preserve the goals and image of the church, and ensure the safety of other participants and the public.

Policy Regulations

1. All applicable state, local and federal laws and regulations with respect to alcoholic beverages must be adhered to by the event organizer ("event organizer") and guests.
2. The serving of beer and wine may not be the focus of the event. Moreover, beer and wine may be served only at an event where food also is served. Attractive non-alcoholic beverage alternatives to beer and wine must ALWAYS be provided. Beer and wine must be clearly labeled as such.
3. Beer and wine may only be served and consumed at events for church members or external parties renting UCC facilities.
4. All functions that include alcohol service must submit an event plan to the Cabinet for prior approval. For regularly scheduled recurring functions for church members, consent need not be obtained for each event. Consent need not be obtained for service of wine as part of religious ceremonies.
5. The event organizer must include in the event plan arrangements for a licensed caterer to serve alcoholic beverages.
6. At least two (2) servers, provided by the licensed caterer, must be designated to staff a beer and wine table for the duration of the event and must abstain from consuming alcoholic beverages during their work shift.
7. Alcohol served is limited to beer and wine brought onto the church premises by the licensed caterer.



Hard liquor is not permitted.

8. Alcohol may be sold as part of gift baskets at a fundraiser, however, the purchased alcohol may not be opened at the event.

9. Event attendees will not be allowed to "bring your own bottle" to an event where there is a licensed caterer on site.

10. Beer and wine must be served from a completely separate table from the non-alcoholic beverages.

11. Beer and wine shall not be served to or by minors. No one under 21 may handle any container that has alcohol in it or has contained alcohol. This includes those who are serving and/or cleaning up.

12. The event organizer will inform the guests that open containers of alcohol (cups, beer cans, etc.) are not permitted outside the building (except in the courtyard) and are restricted to the reserved event space(s).

13. The event organizer must assign a person or persons responsible for ensuring that all policy regulations are adhered to during the event, including proper identification checks to ensure no one under 21 is consuming alcohol.

14. Vendors or caterers agree to defend and indemnify University Congregational Church UCC, its employees, Cabinet, officers, agents and volunteers against all claims and suits arising out of either the provision or

consumption of alcohol, and must provide proof of insurance and/or a Certificate of Insurance providing liability coverage in the amount no less than \$1,000,000 per occurrence, including liquor liability (if applicable) naming University Congregational Church UCC as an additional insured. This defense and indemnity agreement includes reimbursement for legal fees and expenses incurred by or on behalf of UCC. The insurance certificate must be

dated within thirty days of the scheduled event or activity and provided to the Church at least five (5) business days prior to use of the facilities.

15. It will be the duty of the event organizer to prevent any guest or patron from driving a motor vehicle if that person appears to be under the influence of alcohol. Alternative means of transportation must be clearly offered and readily procured.

16. Beer and wine must not be stored on site before or after the event. All items related to alcoholic beverage service must be removed after the event, including all bottles and cans.

17. This policy and a Building Use and Indemnification Agreement must be signed for each event.

I have read the above policy and understand the provisions as stated by University Congregational Church UCC, have the authority of the event organizer, and agree that I will follow the guidelines as stated, including the execution of a Building Use and Indemnification Agreement.